



Finance Committee
 Town of Halifax
 499 Plymouth St.
 Halifax, MA 02338

Meeting Minutes
 Monday, January 29, 2018

	Gordon Andrews	Mel Conroy	Linda Braga	Bill McAvoy	Diane Ruxton	Melinda Tarsi	Vacant
Present	✓	✓		✓	✓	✓	

Also in attendance was Sandy Nolan, Town Accountant, Charlie Seelig, Town Administrator; Kim Roy, Selectman; Gerry Elliott, Town Custodian; Scott Materna, Town Custodian; Ted Broderick, Police Chief; Jason Viveiros, Fire Chief.

Gordon Andrews called the meeting to order at 7:02pm

Meeting was recorded by Area 58.

Mail

No mail this week.

Meeting Minutes

Mel Conroy made a motion to approve the Meeting Minutes from 1/22/18. Seconded by Melinda Tarsi. Motion passed unanimously.

Building Maintenance Budget

Line 131 & 132 – No change

Line 38 – Step changes only

Line 39 – No Change

Line 40 - \$184,768.00 – They would like to increase the PT hours by 6 hours for a total of 18 hours. It will all even out with Gerry leaving and the reduction in Scott's pay.

They will only have 2 summer employees from 7/1 to 9/1.

Line 41 - \$39,100.00 – Software training, Holidays in Halifax is now in their budget, Electrical supplies, Hardware, Plumbing Supplies, Lowes and Misc. tools. Mel asked if there was anything else they could foresee growing this budget. The answer was no.

They may have an A/C unit issue come the spring but they are not sure at this point and will try to keep it where it is.

Line 42 – 48,101.00 – Elevator fees have increased, septic increases as the floor drains have been done at the town barn and will need to be done at the FD. Those charges are new. Those drains have not been done before. Handicap door inspections are included. Savings have been seen with the new lift. Steve Hayward is talking about changing gas and oil into this budget instead of in the Highway Budget.

Line 43 - \$3,000.00 – No Change.

Police Budget

Line 44 - \$119,828.00 – Payout of vacation time

Line 45 - \$1,059,642.00 – Contractual. Should be no changes.

Line 46 - \$8,714.00 – Level Funded

Line 47 - \$45,386.00 – Longevity 10 year increase.

Line 48 - \$62,485.00 – Level Funded

Line 49 - \$24,100.00 – Level Funded (electricity)

Line 50 – 11,000.00 – Level Funded

Fire Budget

Line 51 - \$110,000.00 – Level Funded will have a wage opener

Line 52 - \$41,450.00 – Level Funded

Line 53 - \$913,652.00 – Level Funded with wage opener

Line 54 - \$58,813.00 – Level Funded (tuition)

Line 55 - \$30,000.00 – Level Funded

Line 56 - \$16,785.00 – Level Funded (electric)

Line 57 - \$25,565.00 – Level Funded

Line 58 - \$21,500.00 – Level Funded

Line 59 - \$7,500.00 – Level Funded (billing, stamps, software)

Line 60 - \$10,545.00 – Emergency Management.

Just to start a conversation somewhere. At some point Fire would be looking at \$9,000.00 increase for a 5 day shelter opening 24-7. They are looking at paying 2 Town Employees overtime to staff the shelter. CERT volunteers are still needed, but getting people to come out and staff the shelters on their own time is really difficult especially for that length of time. They are just looking at it at this point, but it is becoming a reality. We need to be able to set up a shelter if the need arises. All three towns are supposed to be able to set up a shelter together at the High School. Possibility of funding it through a line item transfer if it was a thin budget year as well. This is not something we would really like to do but we have to plan for the worst and hope that we never need to use it.

Revenue

The Insurance line has increased and looks to be around 7 or 8%. Charlie feels that the Circuit breaker #'s will go up to 60% reimbursement. Sandy has them in at 55% right now.

Kendra will contact the School Committees and invite them to come for a joint meeting on 2/26 or 3/1.

Calendar

2/5 – 6pm HES Library

2/8 – 6pm SLRHS Lg Group Room

2/12 – Tri-Town Meeting

2/26 – Capital Plan @ 7:05, Steve Hayward.

Diane Ruxton made a motion to adjourn at 9:25pm. Seconded by Mel Conroy. Motion passed unanimously.

Respectfully Submitted,

Linda Braga
Clerk